



## 1 Going to Overseas for JAIST Research Activities, etc. (e.g. : Off-campus research,Presentations at international conferences,Research Activities in Other Universities,Internship )

### ▶Procedure

Please obtain prior approval from your supervisor in advance and submit the prescribed "Pledge" with a copy of your vaccination certificate to the department in charge (\*1) by the submission deadline (\*2).

#### \*1 : Responsible Section

- Overseas travel under the Grant of Off-campus Research⇒Inteanational Student Section (ryugaku)
- Overseas travel for Research Activities in Other Universities ⇒Educational Service Section(kyoumu)
- Overseas travel for Internship at an overseas institution ⇒Career Support Section (syusyoku)
- Overseas travel under the Grants of International conference  
⇒Educational Affairs International Section (e-kokusai)
- Overseas Business Trips ⇒Graduate School Secretarial Service Department  
(Knowledge : ks-secr / Information : is-secr / Materials : ms-secr)

#### \*2: Submission deadline

**1 month prior** to the start of travel  
**(2 months prior** to the start of travel if visa application is required)

▶Travel will be permitted after the responsible section confirms that all of the following requirements are met.

- The host institution has agreed to accept students from JAIST.
- The travel advisory/warning level and infectious disease warning level for the destination country/region in the "Overseas Safety Information" must be **Level 1 or below**.
- The destination country/region does not restrict travel from Japan. If any quarantine measures are in place for entry from Japan, they must be abided by.
- The number of days of activity in the host country / region exceeds the quarantine period in the host country / region and Japan.
- In principle, at least three doses of the COVID-19 vaccination must have been completed at least two weeks prior to the departing date.
- Have approval from the Dean and the Trustee and Vice President for Educational and Student Affairs.

## 2 Students residing abroad traveling within the country (e.g., attending an international conference)

### ▶Procedure

Obtain approval from your supervisor in advance and submit the prescribed "Pledge" with a copy of your vaccination certificate to the responsible section (\*1) by the day before the reference date (\*2).

\*1 : Responsible Section ⇒ Graduate School Secretarial Service Department

(Knowledge : ks-secr / Information : is-secr / Materials : ms-secr)

#### \*2 : Submission deadline

⇒ **2 weeks prior** to the departure date

▶Travel will be permitted after the responsible section confirms that all of the following requirements are met.

- The host institution has agreed to accept students from JAIST.
- The travel advisory/warning level and infectious disease warning level for the country/region in the "Overseas Safety Information" must be **Level 2 or lower** on the reference date.
- Have approval from the Dean and the Trustee and Vice President for Educational and Student Affairs.

## 3 Going to Overseas to carry out curriculum for Collaborative Education Programs

### ▶Procedure

Obtain approval from your supervisor in advance, and submit the prescribed "Pledge" with a copy of your vaccination certificate to the International Student Section (ryugaku).

▶Travel is permitted when approved by the Dean and the Trustee and Vice President for Educational and Student Affairs.

## 4 Private Overseas Travel

**⚠ If you go abroad for personal matters, please apply after carefully considering the impact on your completion plan and research plan.**

### ▶Procedure

Approval from their own supervisor must be obtained beforehand and following two documents must be handed to the Responsible Section(\*).

- ① Notice of Traveling Overseas (For Japanese students) / Notice of Temporary Leave (For International students)
- ② prescribed "Pledge" (Attach a copy of your vaccination certificate)

\*Responsible Section  
 • For Japanese students ⇒Student Welfare Section (gakusei)  
 • For International students ⇒International Student Section (ryugaku)

▶Travel is permitted when approved by the Dean and the Trustee and Vice President for Educational and Student Affairs.

### ★Matters to be observed after travel is permitted

#### Before travel

▶Get travel insurance that covers the COVID-19 infections and provides sufficient compensation for the entire period of the travel.

#### When re-entering Japan

▶Comply with the quarantine measures and the Border Measures set by the Japanese government.  
 ▶If you need to quarantine when entering Japan ,you must inform the Student Affairs Department of name and address of the quarantine hotel beforehand.